



## MINUTES

### FACILITIES COMMITTEE MEETING

Thursday, May 16, 2019 – 10:00 AM

State Office Building – Conference Room 100, 1st Floor  
317 Washington Street, Watertown, New York

The Development Authority of the North Country Facilities Committee met in regular session at the State Office Building, Conference Room 100, 1<sup>st</sup> Floor, 317 Washington Street, Watertown, New York on Thursday, May 16, 2019 at 10:00 am.

#### Committee Members Present

Gary Turck, Chairman  
Al Calligaris  
James Hollenbeck  
Stephen Hunt  
Alex MacKinnon

#### Committee Members Absent

Dennis Mastascusa  
Brian McGrath

#### Other Board Members Present

Fred Carter  
Mary Doheny  
Tom Hefferon  
Margaret Murray

#### Staff Present

Michelle Capone, Director of Regional Development  
Carl Farone, Comptroller  
Laurie Marr, Director of Communications and Public Affairs  
Brian Nutting, Manager, Water Quality  
Patricia Pastella, Manager, Materials Management  
Jennifer Staples, Director of Information Services  
Carrie Tuttle, Director of Engineering  
David Wolf, Director of Technology  
James Wright, Executive Director  
Angela Marra, Executive Assistant  
Melissa Durant, Administrative Assistant

#### Guests

Jennifer Granzow, Counsel, Wladis Law Firm  
Victoria Ramundo Esq., Counsel

1. Chairman Turck opened the meeting 10:02 AM. He then turned the meeting over to C. Tuttle.
2. Resolution No. 2019-05-50, authorizes the Executive Director to enter into the GIS hosting agreements in accordance with the terms of the contracts attached to the resolution.

Upon a motion by J. Hollenbeck, and seconded by A. MacKinnon, Resolution No. 2019-05-50, GIS Hosting Agreements, Villages of Antwerp, Canton, Cape Vincent, Chaumont, Glen Park, Lyons Falls, and Port Leyden, was unanimously approved by the Facilities Committee.

3. Resolution No. 2019-05-51, authorizes the Executive Director to enter into the GIS hosting agreements in accordance with the terms of the contracts attached to the resolution.

Upon a motion by A. MacKinnon, and seconded by S. Hunt, Resolution No. 2019-05-51, Authorizing GIS Hosting Agreement, Town of Potsdam, was unanimously approved by the Facilities Committee.

4. Resolution No. 2019-05-52, approves the Technical Services Agreement Amendment No. 3, between the Authority and the Village of Carthage. The Executive Director is authorized to execute said agreement Amendment.

Upon a motion by J. Hollenbeck, and seconded by A. MacKinnon, Resolution No. 2019-05-52, Approving Technical Services Agreement Amendment, Village of Carthage, Water Pollution Control Facility, was approved by the Facilities Committee. S. Hunt recused himself from the vote.

5. Resolution No. 2019-05-53, approves the Technical Services Agreement Amendment No. 1 between the Authority and the Town of Diana, bringing the total not to exceed contract amount to \$27,000. Furthermore, this resolution authorizes the Executive Director to execute said agreement amendment.

Upon a motion by A. MacKinnon, and seconded by J. Hollenbeck, Resolution No. 2019-05-53, Approving Technical Services Agreement Amendment, Town of Diana, Dissolution Implementation, was unanimously approved by the Facilities Committee.

6. Resolution No. 2019-05-54, approves the Technical Services Agreement Amendment No. 2 between the Authority and the Village of Gouverneur for a total not to exceed amount of \$18,000. Furthermore, this resolution authorizes the Executive Director to execute said agreement.

Upon a motion by A. MacKinnon, and seconded by J. Hollenbeck, Resolution No. 2019-05-54, Approving Technical Services Agreement Amendment, Village of Gouverneur, Regional Municipal Hydroelectric Feasibility Study, was unanimously approved by the Facilities Committee.

7. Resolution No. 2019-05-55, approves the Technical Services Agreement between the Authority and the Village of Alexandria Bay for a total not to exceed amount of \$11,000. Furthermore, this resolution authorizes the Executive Director to execute said agreement.

Upon a motion by A. MacKinnon, and seconded by S. Hunt, Resolution No. 2019-05-55, Approving Technical Services Agreement, Village of Alexandria Bay, Casino Island Rehabilitation Project, was unanimously approved by the Facilities Committee.

8. Resolution No. 2019-05-56, approves the Technical Services Agreement between the Authority and the Village of Theresa for a total not to exceed amount of \$5,500. Furthermore, this resolution authorizes the Executive Director to execute said agreement.

Upon a motion by A. MacKinnon, and seconded by J. Hollenbeck, Resolution No. 2019-05-56, Approving Technical Services Agreement, Village of Theresa, was unanimously approved by the Facilities Committee.

9. Resolution No. 2019-05-57, approves the SCADA Services Agreement Amendment No. 2 between the Authority and the Town of Fine. This resolution further authorizes the Executive Director to execute said agreement.

Upon a motion by J. Hollenbeck, and seconded by A. MacKinnon, Resolution No. 2019-05-57, Approving SCADA Services Agreement, Town of Fine, Water System Improvement Project, was unanimously approved by the Facilities Committee.

10. Resolution No. 2019-05-67, authorizes the Executive Director to execute a 20 year IRU agreement with Avangrid/NYSEG. This resolution also authorizes an agreement with SLIC Network Services for an IRU in fiber between Long Lake and Newcomb to complete said Avangrid/NYSEG project. Furthermore, this resolution authorizes the Authority comptroller to establish the capital project account #30-653 in the amount of \$450,000 with said funds to come from telecommunications capital reserve funds.

Upon a motion by A. Calligaris, and seconded by S. Hunt, Resolution No. 2019-05-67, Approving Capital Project, Telecommunications, Avangrid NYSEG Agreement, was unanimously approved by the Facilities Committee.

11. Resolution No. 2019-05-68, approves the Technical Services Agreement Amendment No. 1 between the Authority and the Village of Alexandria Bay. This resolution further authorizes the Executive Director to execute said agreement.

Upon a motion by S. Hunt, and seconded by A. Calligaris, Resolution No. 2019-05-68, Approving Technical Services Agreement Amendment, Village of Alexandria Bay, Asset Management Plan, was unanimously approved by the Facilities Committee.

Upon a motion by S. Hunt, and seconded by A. Calligaris, the meeting adjourned at 10:13 AM.

Respectfully submitted,

Gary Turck  
Chairman, Facilities Committee